



FINANCE COMMITTEE

12th January 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Finance Committee at which your attendance is summoned, will be held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth, TQ149DF** on **Thursday, 19th January, 2023** at **3.00 pm** to transact the business specified in the Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: Councillors J Atkins (Chair), R Ash, J Orme, I Palmer and C Williams



For information – to be taken as read:

- 1** ***Declarations of Interest*** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2** ***Items requiring urgent attention*** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3** ***The Freedom of Information Act 2000*** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4** ***The Data Protection Act 2018*** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 5** ***Mobile telephones*** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6** ***Recording*** this meeting may be filmed or audio taped.
- 7** ***Public Participation:***
Members of the public who have registered will be given an opportunity to address Councillors present at this meeting regarding agenda items. The comments of members of the public and electors of the parish who speak before the start of the meeting will not form part of the Minutes of the meeting.
 - 1.** T Lidington to speak re prom prom item
 - 2.** Vincent Wilson from CAB re grant



A G E N D A

PART I

(Open to the Public)

1. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

2. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).

3. **Dispensations**

To receive and consider requests for dispensation (if any).

4. **Minutes** (Pages 5 - 6)

To approve, sign and adopt the minutes of the Finance meeting held on 25th November 2022.

5. **Revise 3 Councillor signatures for CCLA account**

With the departure of Cllr Williams we need to amend the above account with 3 finance Cllrs if possible.

6. **Change of Banks**

TTC currently have 4 Barclays accounts and a CCLA account, currently and for some time now Barclays have become unresponsive to our needs.

We need a mandate/signatory system which requires payments to be prepared by an officer then authorised by two councillor signatories.

When need a purchase card system capable of being used by officers without giving full bank access, as well as some officers requiring full access.

Mandate changes and the establishing of standing orders and direct debits is cumbersome if not impossible.

Statements always miss the last day of the month off.

To resolve to authorise the Clerk and Locum RFO in consultation with the chair of finance to move our bank accounts and debit cards to a more satisfactory provider preferably before the financial year end.

7. **Review of fees and charges for 01/04 implementation**



Events equipment, this is still of low turnover, so it is recommended to leave the charges across the board as they are.

Room Hire whilst this is slowly building up the recommendation is to leave the charges across the board as they are.

Parking, these charges were effectively set in 2019 when the scheme was being developed, it is recommended that this be increased broadly in line with TDC by 5% rounded to the nearest sensible number.

To resolve to alter fees and charges effective from 01/04/2023 or as soon as is practicable there after as set out above.

8. **Grants, standing longer term grants**

To review grants that have traditionally been made on a longer term basis;

Museum

CAB

Heartbeat

Community transport

9. **Summer entertainment** (Pages 7 - 20)

To consider how to best use the agreed budget of £5,000

To and review the proposal sent by Mr Lidington.

The officer recommendations would be to engage at least two entertainers on different days of the week with one operating on the seafront and one in the town centre. So that comparisons of value for money can be drawn for future years.

10. **Review of financial regulations and Grants**

Papers to follow